



Live Oak Apartments

Record of Verbal Warning

Date of Incident:

Resident Name: _____ Unit: _____

What lease term, program agreement, or code of conduct was violated?

Details of incident:

(Specifically what, where, when, and how resident's performance and behavior were unacceptable)

Describe extenuating circumstances, if any:

[] I spoke to resident on this date _____, stating the above behavior is not acceptable, and if repeated, will result in more formal action being taken against them.

Printed name: _____

Signature: _____ Date: _____