



Live Oak Apartments

Written Warning

Date of Incident: _____

Resident Name: _____ Unit: _____

Dates of Prior Verbal and/or Written Warnings:

What lease term, program agreement, or code of conduct was violated?

Details of incident:

(Specifically what, where, when, and how resident's performance and behavior were unacceptable)

Describe extenuating circumstances, if any:

☐ I spoke to resident on this date _____, stating the above behavior is not acceptable.

☐ I informed the resident that the next instance of this behavior will result in a formal lease violation.

☐ I informed the resident that multiple lease violations will result in the termination of tenancy.

☐ I notified program staff of this written warning on this date: _____.

Printed name: _____

Signature: _____ Date: _____